Kia ora Everyone

Team meeting agenda items so far.

* Kathryn Smith will give a 10 min talk on what **Tertiary Link courses** and providers are available for TCS students.
* **New Team leader** for the Northern Region, fixed term in Wellington. One or two of you may be asked to be part of this team.
* Friday’s **forum**. What happened to our ideas? Understand these will be collated.
* **Ski camp**, names please. If we get enough numbers this will be held first week of term 4. Any staff interested?
* **Events** for next term.
  1. Identifying those students who still haven’t met the literacy and numeracy requirements. From the Raki excel literacy numeracy tracking record I have printed off each team members list for you to update the standards they have achieved and to add new names. This will give us an idea of numbers and what they have achieved so far. This needs to be done now for planning purposes.
  2. Coaching days for exam candidates, identifying students at the beginning of term 4.
* **Record Management update**.  The attached power point presentation from the intranet gives some introduction to why and what will happen.
* **The Roof**.  From Heather to Tessa  “The roof project is still at tender stage. Until we select a supplier and discuss the programme with them, we don’t know if relocation will be required.”
* **Bruce** ( I remembered!)
* AOB

Regards

Dave C

